



Torch Lake Yacht and Country Club Introductory Membership Guide

A completed Introductory Membership packet may be submitted at any time. This may be submitted online at the TLYCC website (tlycc.com) or by using the printed forms.

If you use the printed forms, the packet should be assembled and submitted by your lead sponsor. This packet **MUST** include the following:

- A cover letter giving a “thumbnail” sketch of your family and why you would like to join TLYCC.
- The completed Introductory Membership Application.
- Five completed Sponsorship Agreements from the sponsoring families.
- Any other pertinent information that you may want to include.

The timing of the approval process will work as follows:

1. Any time - Completed Sponsorship Packet turned in to the Membership Chair.
2. Next regularly scheduled board meeting - Board considers and votes on the application(s) (7 of 9 votes required). At its discretion, the board may vote electronically.
3. Within 2 weeks of board meeting – Lead sponsor is notified of decision, if rejected then application packets will be returned.
4. Within 2 weeks of board meeting – Approved Introductory applicant is notified.
5. April – Approved applicant is invoiced for the first season.
6. After no more than five years of Introductory Membership – Board considers and votes on the final acceptance of the Introductory Member to Regular Membership (7 of 9 votes required).